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HOUSING AUTHORITY OF CITY OF BLUE RIDGE
30 OUIDA ST. BLDG G1
BLUE RIDGE, GA. 30513

Grant Fitts – Board Member
Ginger Rogers – Board Member
Laura Ray – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Member

January 11, 2024

“Board Meeting Agenda”

For

January 11, 2024, at 3:00 pm

- I. **Call meeting to order.**
- II. **Approval of 1-18-2024 Board Agenda.**
- III. **Approval of 12-7-2023 Board Minutes.**
- IV. **Discussion** – BRHA, HUD, and general resident related January 2024 newsletter.
- V. **Public Comment**
- VI. **Adjourn to Executive Session.** – To discuss legal matters and personnel matters.
- VII. **Adjourn Meeting.**



MINUTES

Of a

“Special Call Rescheduled December 2023 Board Meeting

Original Date was December 14, 2023.”

for

The Housing Authority of the City of Blue Ridge, Georgia

December 7, 2023

Chairperson Thompson noted, this is a “Special Call Re-Scheduled Monthly Board Meeting. The first item on the agenda was to call the meeting to order; a Board Meeting, with the Board of Commissioners of the Housing Authority of the City of Blue Ridge was held at 3:00 p.m. EDT on December 7, 2023, in the community room at the offices of the Authority located at 30 Ouida St. in Blue Ridge, Georgia.

- I. The meeting was called to order by Chairperson Thompson at 3:00 pm. BRHA Attorney, David Syfan, was in attendance at this board meeting.

Roll Call –

Commissioners present were as follows:

Ginger Rogers – Board Member
Donna Thompson – Board Chair
Grant Fitts – Board Member
Teresa Skinner -Resident Board Member

Commissioners not present were as follows:

Laura Ray – Vice Board chair

“Ayes”:

Ginger Rogers
Donna Thompson
Grant Fitts
Teresa Skinner

“Nays”:

None

- I. Call meeting to order.
Chairperson Thompson called meeting to order at 3:00 pm
Roll-Call vote - **Present** – Donna Thompson, Ginger Rogers, Grant Fitts, and Teresa Skinner
Not Present – Laura Ray
BRHA Attorney David Syfan was in attendance for this meeting.
- II. Approval of 12-7-2023 Board Agenda.
Motion made to approve agenda.
Motion – Ginger Rogers; Second – Grant Fitts. Approved – Unanimous
- III. Approval of 11-9-2023 Board Minutes. The Executive Session Affidavit for November 9, 2023, was executed on this date.
Motion made to approve minutes for 11-9-23.
Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous
- IV. Board Chair and Vice Chair selection – tabled from the November 9, 2023.
No Action taken on the Chair and Vice Chair will remain as *Donna Thompson (B. Chair)* and *Laura Ray (V. Chair)*.

Resident, Teresa Skinner will be recommended to the Mayor for the Resident Board member seat for the 2024 year beginning January 1, 2024.

V. **Discuss and review 2024 draft budget.**

Motion made to approve the 2024 draft budget as the original 2024 budget.

Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous

VI. **Discussion** – BRHA, HUD, and general resident related December 2023 newsletter.

No Action taken.

VII. **Public Comment** - None

VIII. **Adjourn to Executive Session.** – To discuss Annual Personnel Matters and any legal matters.

Motion made to adjourn to executive session to discuss possible legal claim and Personnel matters.

Motion – Ginger Rogers; Second – Grant Fitts. Approved – Unanimous – 3:19 pm

Adjourn from Executive Session

Motion made to adjourn from executive session after discussing possible legal claim and personnel matters.

Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous – 4:07 pm

No Action taken on legal matters and **Motion made** on approving 2023 annual performance incentives as indicated in the motion below.

Motion – Ginger Rogers; Second – Grant Fitts. Approved – Unanimous – 4:07 pm


Executive Session affidavit will be executed at the January 18, 2024, board meeting.

IX. **Adjourn Meeting.**

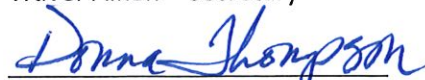
Motion made to adjourn.

Motion – Teresa Skinner, Second – Grant Fitts. Approved – Unanimous – 4:08 pm

Respectfully submitted: Traver Aiken – Executive Director/Secretary


Traver Aiken – Secretary

1/18/2024
Date


Donna Thompson -Chairperson

1/23/2024
Date

Or

Laura Ray - Vice-Chairperson

Date

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Grant Fitts – Board Member
Ginger Rogers – Board Member
Laura Ray – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Member

February 8, 2024

“Board Meeting Agenda”

For

February 15, 2024, at 3:00 pm

- I. **Call meeting to order.**
- II. **Approval of 2-15-2024 Board Agenda.**
- III. **Approval of 1-18-2024 Board Minutes.**
- IV. **Discussion** – BRHA RFP for Development Consultant
- V. **Discussion** – Water Meters for 17 units (Boardtown/Ashe/E.1st and E. 2nd Streets) feasibility and possible options
- VI. **Discussion** – BRHA, HUD, Apartment upgrade strategy for oldest apartments, Boardtown/Ashe/E. 1st and E. 2nd Streets. and general resident related February 2024 newsletter.
- VII. **Public Comment** - All Comments from the public should be made during the public comment portion of the meeting. Speakers will be given a five (5) minute maximum time limit to speak. Please first, state your name and City. Comments shall be addressed to the chairman. Responses are reserved at the discretion of the Board. There will be a 30-minute maximum for public comments.
- VIII. **Adjourn to Executive Session.** – If Necessary
- IX. **Adjourn Meeting.**



MINUTES

Of a

"January 18, 2024, Board Meeting"

for

The Housing Authority of the City of Blue Ridge, Georgia

Secretary Aiken noted, this is a Regularly Scheduled 2024 Monthly Board Meeting. The first item on the agenda was to call the meeting to order; a Board Meeting, with the Board of Commissioners of the Housing Authority of the City of Blue Ridge was held at 3:00 p.m. EDT on January 18, 2024, in the community room at the offices of the Authority located at 30 Ouida St. in Blue Ridge, Georgia.

I. Call meeting to order.

Secretary Aiken called meeting to order at 3:00 pm

Roll-Call vote - **Present** – Ginger Rogers, Grant Fitts, Laura Ray, and Teresa Skinner

Not Present – N/A - **Donna Thompson attended via telephone.**

BRHA Attorney David Syfan did not attend this meeting.

Roll Call –

Commissioners present were as follows:

Laura Ray – Vice Board chair

Ginger Rogers – Board Member

Grant Fitts – Board Member

Teresa Skinner -Resident Board Member

Commissioners not present were as follows:

Donna Thompson – Board Chair – Attended by phone.

"Ayes":

Ginger Rogers

Donna Thompson

Grant Fitts

Teresa Skinner

Laura Ray

"Nays":

None

II. Approval of 1-18-2024 Board Agenda.

Motion made to approve agenda.

Motion – Ginger Rogers; Second – Teresa Skinner Approved – Unanimous

III. Approval of 12-7-2023 Board Minutes.

Motion made to approve minutes for 12-7-23.

Motion – Ginger Rogers; Second – Grant Fitts. Approved – Unanimous – **Vice Chair, Laura Ray, abstained from voting due to being absent from the 12-7-23 board meeting.**

IV. Discussion – BRHA, HUD, and general resident related January 2024 newsletter.

No Action taken.

V. Public Comment – None

VI. Adjourn to Executive Session – None

VII. Adjourn Meeting.

The Meeting was adjourned.

Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous – 3:37 pm

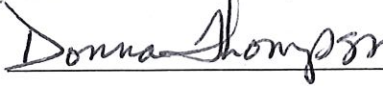
Respectfully submitted: Traver Aiken – Executive Director/Secretary



Traver Aiken – Secretary

2/15/24

Date



Donna Thompson -Chairperson

2/15/2024

Date

Or

Laura Ray - Vice-Chairperson

Date

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Grant Fitts – Board Member
Ginger Rogers – Board Member
Laura Ray – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Member

March 19, 2024

“Board Meeting Agenda”

For

March 21, 2024, at 3:00 pm

- I. **Call meeting to order.**
- II. **Approval of 3-21-2024 Board Agenda.**
- III. **Approval of 2-15-2024 Board Minutes.**
- IV. **Discussion** – BRHA, HUD, and general resident related March 2024 newsletter.
- V. **Public Comment** - All Comments from the public should be made during the public comment portion of the meeting. Speakers will be given a five (5) minute maximum time limit to speak. Please first, state your name and City. Comments shall be addressed to the chairman. Responses are reserved at the discretion of the Board. There will be a 30-minute maximum for public comments.
- VI. **Adjourn to Executive Session.** –
Legal Review/discuss proposals, evaluation process for possible award for Development Consultant
- VII. **Adjourn Meeting.**



MINUTES

Of a

"February 15, 2024, Board Meeting"

for

The Housing Authority of the City of Blue Ridge, Georgia

Secretary Aiken noted, this is a Regularly Scheduled 2024 Monthly Board Meeting. The first item on the agenda was to call the meeting to order; a Board Meeting, with the Board of Commissioners of the Housing Authority of the City of Blue Ridge was held at 3:00 p.m. EDT on February 15, 2024, in the community room at the offices of the Authority located at 30 Ouida St. in Blue Ridge, Georgia.

I. Call meeting to order.

Chairperson Thompson called meeting to order at 3:00 pm

Roll-Call vote - **Present** – Donna Thompson, Ginger Rogers, Grant Fitts, and Teresa Skinner

Not Present – Laura Ray

BRHA Attorney David Syfan was not present for this meeting.

Roll Call –

Commissioners present were as follows:

Donna Thompson – Board Chair

Ginger Rogers – Board Member

Grant Fitts – Board Member

Teresa Skinner -Resident Board Member

Commissioners not present were as follows:

Laura Ray – Vice Board chair

"Ayes":

Donna Thompson

Ginger Rogers

Grant Fitts

Teresa Skinner

"Nays":

None

II. Approval of 2-15-2024 Board Agenda.

Motion made to approve agenda.

Motion – Teresa Skinner; Second – Ginger Rogers Approved – Unanimous

III. Approval of 1-18-2023 Board Minutes.

Motion made to approve minutes for 1-18-24.

Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous

IV. Discussion – BRHA RFP for Development Consultant

No Action

V. Discussion – Water Meters for 17 units (Boardtown/Ashe/E.1st and E. 2nd Streets) feasibility and possible options.

No Action

No Action

- V. Discussion – Water Meters for 17 units (Boardtown/Ashe/E.1st and E. 2nd Streets) feasibility and possible options.

No Action

- VI. Discussion – BRHA, HUD, Apartment upgrade strategy for oldest apartments, Boardtown/Ashe/E. 1st and E. 2nd Streets. and general resident related February 2024 newsletter.

No Action

- VII. Public Comment – No Comments

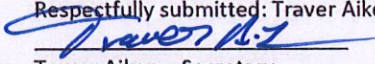
- VIII. Adjourn to Executive Session. – N/A

- IX. Adjourn Meeting.

The Meeting was adjourned; 4:00 pm

Motion – Teresa Skinner; Second – Ginger Rogers. Approved – Unanimous

Respectfully submitted: Traver Aiken – Executive Director/Secretary


Traver Aiken – Secretary

3/21/24
Date


Donna Thompson -Chairperson

3/21/2024
Date

Or

Laura Ray - Vice-Chairperson

Date

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30 OUIDA ST. BLDG G1
BLUE RIDGE, GA. 30513

Grant Fitts – Board Member
Ginger Rogers – Board Member
Laura Ray – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Member

April 2, 2024

“Board Meeting Agenda”

For

April 18, 2024, at 3:00 pm

- I. **Call meeting to order.**
- II. **Approval of 4-18-2024 Board Agenda.**
- III. **Approval of 3-21-2024 Board Minutes.** Executive Session Affidavit for 3/21/14 will be executed this date.
- IV. **Discussion** – BRHA, HUD, and general resident related April 2024 newsletter.
- V. **Public Comment** - All Comments from the public should be made during the public comment portion of the meeting. Speakers will be given a five (5) minute maximum time limit to speak. Please first, state your name and City. Comments shall be addressed to the chairman. Responses are reserved at the discretion of the Board. There will be a 30-minute maximum for public comments.
- VI. **Adjourn to Executive Session.** –
Legal Review/discuss proposals evaluation Scores for possible award for Development Consultant
- VII. **Adjourn Meeting.**



MINUTES
Of a
"March 21, 2024, Board Meeting"
for

The Housing Authority of the City of Blue Ridge, Georgia

Secretary Aiken noted, this is a Regularly Scheduled 2024 Monthly Board Meeting. The first item on the agenda was to call the meeting to order; a Board Meeting, with the Board of Commissioners of the Housing Authority of the City of Blue Ridge was held at 3:00 p.m. EDT on March 21, 2024, in the community room at the offices of the Authority located at 30 Ouida St. in Blue Ridge, Georgia.

- 1) Call meeting to order.
Chairperson Thompson called meeting to order at 3:00 pm
Roll-Call vote - Present – Donna Thompson, Ginger Rogers, Grant Fitts, Laura Ray and Teresa Skinner
Not Present – N/A
BRHA Attorney David Syfan was in attendance for this meeting.

Roll Call –

Commissioners present were as follows:

Donna Thompson – Board Chair
Ginger Rogers – Board Member
Grant Fitts – Board Member
Teresa Skinner -Resident Board Member
Laura Ray – Vice Board chair

Commissioners not present were as follows:

"Ayes":

Donna Thompson
Ginger Rogers
Grant Fitts
Teresa Skinner
Laura Ray

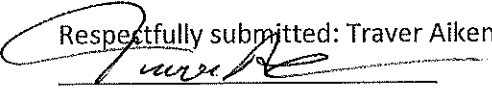
"Nays":

None

- 2) Approval of 3-21-2024 Board Agenda.
Motion made to approve revised agenda.
Motion – Ginger Rogers; Second – Teresa Skinner Approved – Unanimous
- 3) Approval of 2-15-2024 Board Minutes.
Motion made to approve minutes for 2-15-24.
Motion – Ginger Rogers; Second – Grant Fitts. Approved – Unanimous
Board Member Laura Ray abstained due to being absent from the 2-15-24 meeting.
- 4) Discussion – BRHA, HUD, and general resident related March 2024 newsletter.
No Action
- 5) Revised agenda item – moved from executive session
Discussion – BRHA RFP for Development Consultant
No Action
- 6) Public Comment – No Comments

- 7) **Adjourn to Executive Session.** – To discuss a legal claim.
Motion made to adjourn to executive session to discuss possible legal claim.
Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous – 3:39 pm
Adjourn from Executive Session
No Action taken - Motion made to adjourn from executive session after discussing possible legal.
Motion – Teresa Skinner; Second – Ginger Rogers. Approved – Unanimous – 3:59 pm
Executive Session affidavit will be executed at the April 18, 2024, board meeting.
- 8) **Adjourn Meeting.**
The Meeting was adjourned; 4:01 pm
Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous

Respectfully submitted: Traver Aiken – Executive Director/Secretary



Traver Aiken – Secretary

4/18/24
Date



Donna Thompson -Chairperson

4/18/24
Date

Or

Laura Ray - Vice-Chairperson

_____ Date



EXECUTIVE SESSION AFFIDAVIT

Comes now, before the undersigned officer duly authorized to administer oaths, the Housing Authority of the City of Blue Ridge Executive Director, and Board of Commissioners, who after duly sworn, state under oath as follows:

1.

I am either the Executive Director or a Board member, and I am over eighteen years of age, and am an appointed officer of the Board of Commissioners of the Housing Authority of the City of Blue Ridge, Georgia. My position on the Board of Commissioners is either Executive Director or Board member, and in this position, I attended an executive session of the Blue Ridge Housing Authority Board of Commissioners meeting that was held on the 21st day of March 2024.

2.

At a public meeting of the Blue Ridge Housing Authority Board of Commissioners on the same date, the Board of Commissioners, by a majority vote of a quorum of the Board of Commissioners present for the meeting, voted to close the public meeting, and go into an executive session.

3.

The subject matter of the executive session as to which the quorum of the Board of Commissioners devoted its attention to, under my understanding, fell within the exceptions to the Open Meetings Act as provided by law and included one or more of the hereinafter referenced exceptions which have been specifically identified by checking the box by the exceptions considered within the executive session:

Attorney-client consultations pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the Blue Ridge Housing Authority or any officer or employee or in which



the Housing Authority or any officer or employee may be directly involved pursuant to O.C.G.A. § 50-14-2(1).

[] Confidential tax matters pursuant to state law pursuant to O.C.G.A. § 50-14-2(2).

[] Meetings with staff for investigative purposes under duties or responsibilities imposed by law pursuant to O.C.G.A. § 50-14-3(a)(1).

[] A discussion regarding the purchase, sale or lease of real estate pursuant to O.C.G.A. § 50-14-3(b)(1)(B).

[] A discussion or deliberation upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee pursuant to O.C.G.A. § 50-14-3(b)(2).

[] A discussion or deliberation upon cybersecurity plans, procedures and contracts regarding the provision of cybersecurity services pursuant to O.C.G.A. § 50-14-3(b)(5).

4.

This affidavit shall only certify to the subject matter of the executive session considered by a quorum of the Board of Commissioners and there is no certification as to matters as to which would merely constitute incidental conversation between two members of the Board of Commissioners not involving the quorum of the Board. Further, this affidavit, and nothing contained therein, shall not constitute a waiver of any right or privilege afforded to us as a citizen of the State of Georgia and of the United States of America pursuant to the Georgia Constitution, the United States Constitution, federal law, and Georgia law.

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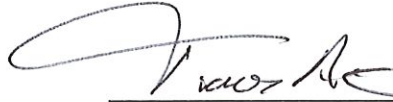
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BLUE RIDGE, GA. 30513

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Laura Ray – Board Member
Ginger Rogers – Board Member
Grant Fitts – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Board Member

Further affiant sayeth not.

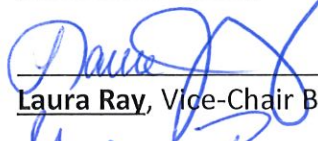
BLUE RIDGE BOARD OF COMMISSIONERS



Traver Aiken, Executive Director/Secretary



Donna Thompson, Board Chair Board member



Laura Ray, Vice-Chair Board member




Ginger Rodgers, Board member

Grant Fitts, Board member



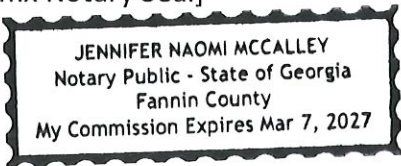
Teresa Skinner, Resident Board member

Sworn to and subscribed.
before me this 18th day
of April, 2024


Notary Public

My Commission Expires: Mar. 7, 2027

[Affix Notary Seal]



RDS/llc/12918/W240269

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HOUSING AUTHORITY OF CITY OF BLUE RIDGE
30 OUIDA ST. BLDG G1
BLUE RIDGE, GA. 30513

Grant Fitts – Board Member
Ginger Rogers – Board Member
Laura Ray – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Member

May 2, 2024

“Special Call Board Meeting”
“Re-Scheduled Board Meeting Agenda”

For

May 7, 2024, at 12:00 pm

(Rescheduled from original date of May 16, 2024)

- a) Call meeting to order.
- b) Approval of 5-7-2024 Special Called Board Agenda.
- c) Approval of 4-18-2024 Board Minutes. Executive Session Affidavit for 4/18/24 will be executed on this date.
- d) Discussion – BRHA, HUD, and general resident related May 2024 newsletter.
- e) Public Comment - All Comments from the public should be made during the public comment portion of the meeting. Speakers will be given a five (5) minute maximum time limit to speak. Please first, state your name and City. Comments shall be addressed to the chairman. Responses are reserved at the discretion of the Board. There will be a 30-minute maximum for public comments.
- f) Adjourn to Executive Session. – Legal Review/discuss proposals evaluation Scores for possible award for Development Consultant
- g) Adjourn Meeting.



MINUTES

Of a

"April 18, 2024, Board Meeting"

for

The Housing Authority of the City of Blue Ridge, Georgia

Secretary Aiken noted, this is a Regularly Scheduled 2024 Monthly Board Meeting. The first item on the agenda was to call the meeting to order; a Board Meeting, with the Board of Commissioners of the Housing Authority of the City of Blue Ridge was held at 3:00 p.m. EDT on April 18, 2024, in the community room at the offices of the Authority located at 30 Ouida St. in Blue Ridge, Georgia.

1) **Call meeting to order.**

Chairperson Thompson called meeting to order at 3:00 pm

Roll-Call vote - **Present** – Donna Thompson, Ginger Rogers, Laura Ray, and Teresa Skinner

Not Present – Grant Fitts

BRHA Attorney David Syfan was present for this meeting.

Roll Call –

Commissioners present were as follows:

Donna Thompson – Board Chair

Ginger Rogers – Board Member

Teresa Skinner -Resident Board Member

Laura Ray – Vice Board chair

Commissioners not present were as follows:

Grant Fitts – Board Member

"Ayes":

Donna Thompson

Ginger Rogers

Teresa Skinner

Laura Ray

"Nays":

None

2) **Approval of 4-18-2024 Board Agenda.**

Motion made to approve agenda.

Motion – Ginger Rogers Second – Teresa Skinner Approved – Unanimous

3) **Approval of 3-21-2024 Board Minutes.**

Motion made to approve minutes for 3-21-24.

Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous

4) **Discussion** – BRHA, HUD, and general resident related April 2024 newsletter.

No Action

5) **Public Comment** – No Comments

- 6) **Adjourn to Executive Session.** – To discuss a legal claim.
Motion made to adjourn to executive session to discuss possible legal claim and HUD Resident issue.
Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous – 3:05 pm

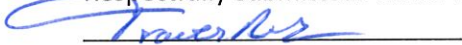
Adjourn from Executive Session

No Action taken - Motion made to adjourn from executive session after discussing possible legal.
Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous – 4:14 pm
Executive Session affidavit will be executed at the May 16, 2024, board meeting

- 7) **Adjourn Meeting.**

The Meeting was adjourned.
Motion – Teresa Skinner; Second – Ginger Rogers. Approved – Unanimous – 4:15 pm

Respectfully submitted: Traver Aiken – Executive Director/Secretary



Traver Aiken – Secretary

5/7/24

Date



5/7/24

Date

Donna Thompson -Chairperson

Or

Date

Laura Ray - Vice-Chairperson



EXECUTIVE SESSION AFFIDAVIT

Comes now, before the undersigned officer duly authorized to administer oaths, the Housing Authority of the City of Blue Ridge Executive Director, and Board of Commissioners, who after duly sworn, state under oath as follows:

1.

I am either the Executive Director or a Board member, and I am over eighteen years of age, and am an appointed officer of the Board of Commissioners of the Housing Authority of the City of Blue Ridge, Georgia. My position on the Board of Commissioners is either Executive Director or Board member, and in this position, I attended an executive session of the Blue Ridge Housing Authority Board of Commissioners meeting that was held on the 18th day of April 2024.

2.

At a public meeting of the Blue Ridge Housing Authority Board of Commissioners on the same date, the Board of Commissioners, by a majority vote of a quorum of the Board of Commissioners present for the meeting, voted to close the public meeting, and go into an executive session.

3.

The subject matter of the executive session as to which the quorum of the Board of Commissioners devoted its attention to, under my understanding, fell within the exceptions to the Open Meetings Act as provided by law and included one or more of the hereinafter referenced exceptions which have been specifically identified by checking the box by the exceptions considered within the executive session:

Attorney-client consultations pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the Blue Ridge Housing Authority or any officer or employee or in which

the Housing Authority or any officer or employee may be directly involved pursuant to O.C.G.A. § 50-14-2(1).

Confidential tax matters pursuant to state law pursuant to O.C.G.A. § 50-14-2(2).

Meetings with staff for investigative purposes under duties or responsibilities imposed by law pursuant to O.C.G.A. § 50-14-3(a)(1).

A discussion regarding the purchase, sale or lease of real estate pursuant to O.C.G.A. § 50-14-3(b)(1)(B).

A discussion or deliberation upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee pursuant to O.C.G.A. § 50-14-3(b)(2).

A discussion or deliberation upon cybersecurity plans, procedures and contracts regarding the provision of cybersecurity services pursuant to O.C.G.A. § 50-14-3(b)(5).

4.

This affidavit shall only certify to the subject matter of the executive session considered by a quorum of the Board of Commissioners and there is no certification as to matters as to which would merely constitute incidental conversation between two members of the Board of Commissioners not involving the quorum of the Board. Further, this affidavit, and nothing contained therein, shall not constitute a waiver of any right or privilege afforded to us as a citizen of the State of Georgia and of the United States of America pursuant to the Georgia Constitution, the United States Constitution, federal law, and Georgia law.

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HOUSING AUTHORITY OF CITY OF BLUE RIDGE
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Laura Ray – Board Member
Ginger Rogers – Board Member
Grant Fitts – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Board Member

Further affiant sayeth not.

BLUE RIDGE BOARD OF COMMISSIONERS

Traver Aiken, Executive Director/Secretary

Donna Thompson, Board Chair Board member

Laura Ray, Vice-Chair Board member

Ginger Rodgers, Board member

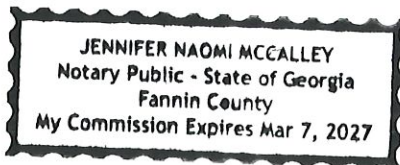
Grant Fitts, Board member

Teresa Skinner, Resident Board member

Sworn to and subscribed,
before me this 7th day
of May, 2024

Jennifer Naomi McCalley
Notary Public

My Commission Expires: Mar. 7, 2027
[Affix Notary Seal]



RDS/l/c/12918/W240269

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HOUSING AUTHORITY OF CITY OF BLUE RIDGE
30 OUIDA ST. BLDG G1
BLUE RIDGE, GA. 30513

Grant Fitts – Board Member
Ginger Rogers – Board Member
Laura Ray – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Member

June 11, 2024

“Board Meeting Agenda”

For

June 20, 2024, at 3:00 pm

- a) **Call meeting to order.**
- b) **Approval of 6-20-2024 Board Agenda.**
- c) **Approval of 5-7-2024 Special Called Board Minutes.** Executive Session Affidavit for 5/7/24 will be executed on this date.
- d) **Discussion** – BRHA, HUD, and general resident related June 2024 newsletter.
 - a. Lawn Maintenance
 - b. Resident Scams – Chief of Police will be discussing on June 25 at 11:00 am in BRHA community bldg.
 - c. HUD GRRP Grant Submission
- e) **Public Comment** - All Comments from the public should be made during the public comment portion of the meeting. Speakers will be given a five (5) minute maximum time limit to speak. Please first, state your name and City. Comments shall be addressed to the chairman. Responses are reserved at the discretion of the Board. There will be a 30-minute maximum for public comments.
- f) **Adjourn to Executive Session** – If Necessary
- g) **Adjourn Meeting.**



MINUTES
Of a
"Re-Scheduled May 2024 Board Meeting"

For
May 7, 2024, at 12:00 pm
(Rescheduled from original date of May 16, 2024)
for

The Housing Authority of the City of Blue Ridge, Georgia

Secretary Aiken noted, this is a Re-Scheduled Regularly May 2024 Monthly Board Meeting. The first item on the agenda was to call the meeting to order; a Board Meeting, with the Board of Commissioners of the Housing Authority of the City of Blue Ridge was held at 12:00 p.m. EDT on May 7, 2024, in the community room at the offices of the Authority located at 30 Ouida St. in Blue Ridge, Georgia.

1) Call meeting to order.

Chairperson Thompson called meeting to order at 12:01 pm

Roll-Call vote - **Present** – Donna Thompson, Ginger Rogers, Grant Fitts, and Teresa Skinner

Not Present – Laura Ray

BRHA Attorney David Syfan was present for this meeting.

Roll Call –

Commissioners present were as follows:

Donna Thompson – Board Chair

Ginger Rogers – Board Member

Teresa Skinner -Resident Board Member

Grant Fitts – Board Member

Commissioners not present were as follows:

Laura Ray – Vice Board chair

"Ayes":

Donna Thompson

Ginger Rogers

Teresa Skinner

Grant Fitts

"Nays":

None

2) Approval of 5-7-2024 "Special Called" Board Agenda.

Motion made to approve agenda.

Motion – Teresa Skinner Second – Ginger Rogers Approved – Unanimous

3) Approval of 4-18-2024 Board Minutes.

Motion made to approve minutes for 4-18-24.

Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous

4) Discussion – BRHA, HUD, and general resident related May 2024 newsletter.

No Action

5) Public Comment – No Comments

6) Adjourn to Executive Session. – *To discuss Legal Claim.*

Motion made to adjourn to executive session to discuss Legal Claim.

Motion – Grant Fitts; Second – Ginger Rogers. Approved – Unanimous – 12:05 pm

Adjourn from Executive Session

Motion made to adjourn from executive session.

Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous – 1:16 pm

Executive Session affidavit will be executed at the June 20, 2024, board meeting.

a) **Motion made to approve the award of the RFP for Developer Consultant to Dominion Due Diligence Group (D3G) as to Phase 1 of their proposal.**

Motion – Ginger Rogers; Second – Grant Fitts. Approved – Unanimous

b) **Motion made to approve the execution of the “Non-Exclusive Affordable Housing Referral Agreement for Magnolia Falls” with the BJS Blue Ridge Family One; and that is contingent upon final review by the BRHA Attorney and Executive Director.**

Motion – Grant Fitts; Second – Ginger Rogers. Approved – Unanimous

7) **Adjourn Meeting.**

The Meeting was adjourned.


Motion – Ginger Rogers; Second – Grant Fitts. Approved – Unanimous – 1:18 pm

Respectfully submitted, Traver Aiken – Executive Director/Secretary


Traver Aiken – Secretary

Date

6/20/24



6/20/24

Date

Donna Thompson -Chairperson

Or

Date

Laura Ray - Vice-Chairperson

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HOUSING AUTHORITY OF CITY OF BLUE RIDGE
30 OUIDA ST. BLDG G1
BLUE RIDGE, GA. 30513

PHONE: 706-632-5742 FAX: 706-632-2406

Laura Ray – Board Member
Ginger Rogers – Board Member
Grant Fitts – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Board Member

EXECUTIVE SESSION AFFIDAVIT

Comes now, before the undersigned officer duly authorized to administer oaths, the Housing Authority of the City of Blue Ridge Executive Director, and Board of Commissioners, who after duly sworn, state under oath as follows:

1.

I am either the Executive Director or a Board member, and I am over eighteen years of age, and am an appointed officer of the Board of Commissioners of the Housing Authority of the City of Blue Ridge, Georgia. My position on the Board of Commissioners is either Executive Director or Board member, and in this position, I attended an executive session of the Blue Ridge Housing Authority Board of Commissioners meeting that was held on the 7th day of May 2024.

2.

At a public meeting of the Blue Ridge Housing Authority Board of Commissioners on the same date, the Board of Commissioners, by a majority vote of a quorum of the Board of Commissioners present for the meeting, voted to close the public meeting, and go into an executive session.

3.

The subject matter of the executive session as to which the quorum of the Board of Commissioners devoted its attention to, under my understanding, fell within the exceptions to the Open Meetings Act as provided by law and included one or more of the hereinafter referenced exceptions which have been specifically identified by checking the box by the exceptions considered within the executive session:

Attorney-client consultations pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the Blue Ridge Housing Authority or any officer or employee or in which



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PHONE: 706-632-5742 FAX: 706-632-2406

Laura Ray – Board Member
Ginger Rogers – Board Member
Grant Fitts – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Board Member

the Housing Authority or any officer or employee may be directly involved pursuant to O.C.G.A. § 50-14-2(1).

Confidential tax matters pursuant to state law pursuant to O.C.G.A. § 50-14-2(2).

Meetings with staff for investigative purposes under duties or responsibilities imposed by law pursuant to O.C.G.A. § 50-14-3(a)(1).

A discussion regarding the purchase, sale or lease of real estate pursuant to O.C.G.A. § 50-14-3(b)(1)(B).

A discussion or deliberation upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee pursuant to O.C.G.A. § 50-14-3(b)(2).

A discussion or deliberation upon cybersecurity plans, procedures and contracts regarding the provision of cybersecurity services pursuant to O.C.G.A. § 50-14-3(b)(5).

4.

This affidavit shall only certify to the subject matter of the executive session considered by a quorum of the Board of Commissioners and there is no certification as to matters as to which would merely constitute incidental conversation between two members of the Board of Commissioners not involving the quorum of the Board. Further, this affidavit, and nothing contained therein, shall not constitute a waiver of any right or privilege afforded to us as a citizen of the State of Georgia and of the United States of America pursuant to the Georgia Constitution, the United States Constitution, federal law, and Georgia law.



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BLUE RIDGE, GA. 30513

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Laura Ray – Board Member
Ginger Rogers – Board Member
Grant Fitts – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Board Member

Further affiant sayeth not.

BLUE RIDGE BOARD OF COMMISSIONERS

Traver Aiken, Executive Director/Secretary

Donna Thompson, Board Chair Board member

Laura Ray, Vice-Chair Board member

Ginger Rodgers, Board member

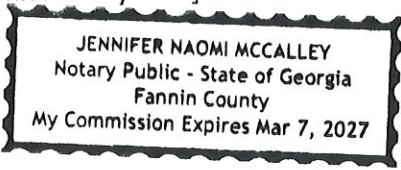
Grant Fitts, Board member

Teresa Skinner, Resident Board member

Sworn to and subscribed.
before me this 20 day
of June, 20 24

Notary Public
My Commission Expires: Mar. 7, 2027

[Affix Notary Seal]



Phone: 706-632-5742
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HOUSING AUTHORITY OF CITY OF BLUE RIDGE
30 OUIDA ST. BLDG G1
BLUE RIDGE, GA. 30513

Grant Fitts – Board Member
Ginger Rogers – Board Member
Laura Ray – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Member

July 15, 2024

“Special Call Board Meeting”
“Re-Scheduled Board Meeting Agenda”

The original meeting time is being changed from 3:00 pm to 10:00 am

For

July 18, 2024, at 10:00 am

- a) Call meeting to order.
- b) Approval of 7-18-2024 Special Called Board Agenda.
- c) Approval of 6-20-2024 Board Minutes. Executive Session Affidavit for 6/20/24/24 is not applicable.
- d) Discussion – BRHA, HUD, and general resident related July 2024 newsletter.
 1. HUD required TSP (Tenant Selection Plan) updates
 2. Rob Hazelton from D3G will be onsite July 17th and 18th for site/unit/building assessment and information gathering purposes. This will be a discussion item for the BRHA Board and D3G and this site visit.
- e) Public Comment - All Comments from the public should be made during the public comment portion of the meeting. Speakers will be given a five (5) minute maximum time limit to speak. Please first, state your name and City. Comments shall be addressed to the chairman. Responses are reserved at the discretion of the Board. There will be a 30-minute maximum for public comments.
- f) Adjourn to Executive Session. – BRHA Board to adjourn to executive session to discuss legal matter.
- g) Adjourn Meeting.

MINUTES
Of a
"Regularly Scheduled June 2024 Board Meeting"

For
June 20, 2024, at 3:00 pm
for
The Housing Authority of the City of Blue Ridge, Georgia

Secretary Aiken noted, this is a Regularly June 2024 Monthly Board Meeting. The first item on the agenda was to call the meeting to order; a Board Meeting, with the Board of Commissioners of the Housing Authority of the City of Blue Ridge was held at 3:00 p.m. EDT on June 20, 2024, in the community room at the offices of the Authority located at 30 Ouida St. in Blue Ridge, Georgia.

1) Call meeting to order.

Chairperson Thompson called meeting to order at 3:00 pm

Roll-Call vote - **Present** – Donna Thompson, Ginger Rogers, Grant Fitts, and Laura Ray

Not Present –Teresa Skinner

BRHA Attorney David Syfan did not attend this meeting.

Roll Call –

Commissioners present were as follows:

Donna Thompson – Board Chair

Ginger Rogers – Board Member

Grant Fitts – Board Member

Laura Ray – Vice Board chair

Commissioners not present were as follows:

Teresa Skinner -Resident Board Member

"Ayes":

Donna Thompson

Ginger Rogers

Grant Fitts

Laura Ray

"Nays":

None

2) Call meeting to order.

Chairperson Thompson called meeting to order at 3:00 pm

Roll-Call vote - **Present** – Donna Thompson, Ginger Rogers, Grant Fitts, and Laura Ray

Not Present – Teresa Skinner

BRHA Attorney David Syfan did not attend this meeting.

3) Approval of 6-20-2024 "Special Called" Board Agenda.

Motion made to approve agenda.

Motion – Ginger Rogers; Second – Grant Fitts. Approved – Unanimous

4) Approval of 5-7-2024 B "Special Called" Board Minutes.

Motion made to approve minutes for 5-7-24. *Rescheduled from May 16, 2024. Executive Session*

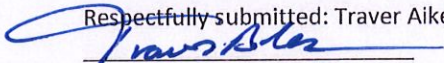
Affidavit for 5/7/24 was executed on this date.

Motion – Ginger Rogers; Second – Grant Fitts. Approved – Unanimous

Continued on next page

- 5) Discussion – BRHA, HUD, and general resident related June 2024 newsletter.
- a. Lawn Maintenance
Motion made by Board Chair Thompson to purchase the Kubota mower from Mason Tractor for in-house lawn maintenance moving forward.
Motion – Ginger Rogers; Second – Grant Fitts. Approved – Unanimous
 - b. Resident Scams – Chief of Police discussion on June 25 at 11:00 am in BRHA community bldg.
No Action.
 - c. HUD GRRP Grant Submission – D3G -contract has been executed and Grant Submitted 6/12/24.
No Action.
- 6) Public Comment – **No Comments**
- 7) Adjourn to Executive Session. – **No Executive Session.**
- 8) Adjourn Meeting.
The Meeting was adjourned.
Motion – Ginger Rogers; Second – Grant Fitts. Approved – Unanimous – 3:44 pm

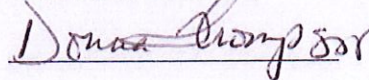
Respectfully submitted: Traver Aiken – Executive Director/Secretary



Traver Aiken – Secretary

Date

7-18-24



Donna Thompson -Chairperson

7-18-2024

Date

Or

Laura Ray - Vice-Chairperson

Date

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Email: traver@blueridgeha.org



HOUSING AUTHORITY OF CITY OF BLUE RIDGE
30 OUIDA ST. BLDG G1
BLUE RIDGE, GA. 30513

Grant Fitts – Board Member
Ginger Rogers – Board Member
Laura Ray – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Member

August 5, 2024

“Special Call Board Meeting”
“**Re-Scheduled Board Meeting Agenda**”

(The original meeting time is being changed from August 15, 2024, 3:00 pm **to August 22, 2024, at 3:00 pm**)

For

August 22, 2024, at 3:00 pm

- a) **Call meeting to order.**
- b) **Approval of 8-22-2024 Special Called Board Agenda.**
- c) **Approval of 7-18-2024 Special Called Board Minutes.** Executive Session Affidavit for 7/18/24 will be executed on this date.
- d) **Discussion** – BRHA, HUD, and general resident related August 2024 newsletter.
 1. HUD required TSP (Tenant Selection Plan) updates – out for review by residents.
 2. Discuss the D3G July 17th and 18th for site/unit/building assessment and information. This will be a discussion, regarding his summary dated 7-31-24, for the BRHA Board and D3G and this site visit.
- e) **Public Comment** - All Comments from the public should be made during the public comment portion of the meeting. Speakers will be given a five (5) minute maximum time limit to speak. Please first, state your name and City. Comments shall be addressed to the chairman. Responses are reserved at the discretion of the Board. There will be a 30-minute maximum for public comments.
- f) **Adjourn to Executive Session.** – BRHA Board to adjourn to executive session to discuss legal matter.
- g) **Adjourn Meeting.**

MINUTES
Of a
"Special Call Board Meeting"
"Re-Scheduled Board Meeting Agenda"
For
July 18, 2024, at 10:00 am
(Rescheduled from original time of 3:00 pm)
"Re-Scheduled July 2024 Board Meeting"

for
The Housing Authority of the City of Blue Ridge, Georgia

Secretary Aiken noted, this is a Special Called Re-Scheduled July 2024 Monthly Board Meeting. The first item on the agenda was to call the meeting to order; a Board Meeting, with the Board of Commissioners of the Housing Authority of the City of Blue Ridge was held at 10:00 a.m. EDT on July 18, 2024, in the community room at the offices of the Authority located at 30 Ouida St. in Blue Ridge, Georgia.

1) Call meeting to order.

Chairperson Thompson called meeting to order at 10:00 am
Roll-Call vote - **Present** – Donna Thompson, Ginger Rogers, and Teresa Skinner
Not Present – Laura Ray and Grant Fitts
BRHA Attorney David Syfan did not attend this

Commissioners present were as follows:

Donna Thompson – Board Chair
Ginger Rogers – Board Member
Teresa Skinner -Resident Board Member

Commissioners not present were as follows:

Grant Fitts – Board Member
Laura Ray – Vice Board chair

"Ayes":

Donna Thompson
Ginger Rogers
Teresa Skinner

"Nays":

None

2) Approval of 7-18-2024 "Special Called" Board Agenda.

Motion made to approve agenda.
Motion – Ginger Rogers, second – Teresa Skinner Approved – Unanimous.

3) Approval of 6-20-2024 Board Minutes.

Motion made to approve minutes for 6-20-24
Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous
No Executive Session Affidavit needed for 6-20-24.

4) Discussion – BRHA, HUD, and general resident related July 2024 newsletter.

1. HUD required TSP (Tenant Selection Plan) updates
2. Rob Hazelton from D3G discussed his onsite July 17th and 18th for site/unit/building assessment and information gathering purposes.

No Action taken.

5) Public Comment – No Comments

Continued on next page

6) Adjourn to Executive Session. – To discuss Legal Claim.

Motion made to adjourn to executive session to discuss Legal Claim.

Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous – 11:07 am

Adjourn from Executive Session

Motion made to adjourn from executive session.

Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous – 11:42 am

Executive Session affidavit will be executed at the August 2024 board meeting.

a) Motion made to approve the notification to the Law Firm of Hulse, Oliver, Mahar, LLP that the BRHA will no longer require their legal service.

Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous

7) Adjourn Meeting.

The Meeting was adjourned.

Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous – 11:44 am


Respectfully submitted: Traver Aiken – Executive Director/Secretary


Traver Aiken – Secretary

Date




Donna Thompson - Chairperson


Date

Or

Laura Ray - Vice-Chairperson

Date

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Email: mbluehous@tds.net



HOUSING AUTHORITY OF CITY OF BLUE RIDGE
30 OUIDA ST. BLDG G1
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Laura Ray – Board Member
Ginger Rogers – Board Member
Grant Fitts – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Board Member

EXECUTIVE SESSION AFFIDAVIT

Comes now, before the undersigned officer duly authorized to administer oaths, the Housing Authority of the City of Blue Ridge Executive Director, and Board of Commissioners, who after duly sworn, state under oath as follows:

1.

I am either the Executive Director or a Board member, and I am over eighteen years of age, and am an appointed officer of the Board of Commissioners of the Housing Authority of the City of Blue Ridge, Georgia. My position on the Board of Commissioners is either Executive Director or Board member, and in this position, I attended an executive session of the Blue Ridge Housing Authority Board of Commissioners meeting that was held on the 18th day of July 2024.

2.

At a public meeting of the Blue Ridge Housing Authority Board of Commissioners on the same date, the Board of Commissioners, by a majority vote of a quorum of the Board of Commissioners present for the meeting, voted to close the public meeting, and go into an executive session.

3.

The subject matter of the executive session as to which the quorum of the Board of Commissioners devoted its attention to, under my understanding, fell within the exceptions to the Open Meetings Act as provided by law and included one or more of the hereinafter referenced exceptions which have been specifically identified by checking the box by the exceptions considered within the executive session:

Attorney-client consultations pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the Blue Ridge Housing Authority or any officer or employee or in which



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PHONE: 706-632-5742 FAX: 706-632-2406

Laura Ray – Board Member
Ginger Rogers – Board Member
Grant Fitts – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Board Member

the Housing Authority or any officer or employee may be directly involved pursuant to O.C.G.A. § 50-14-2(1).

Confidential tax matters pursuant to state law pursuant to O.C.G.A. § 50-14-2(2).

Meetings with staff for investigative purposes under duties or responsibilities imposed by law pursuant to O.C.G.A. § 50-14-3(a)(1).

A discussion regarding the purchase, sale or lease of real estate pursuant to O.C.G.A. § 50-14-3(b)(1)(B).

A discussion or deliberation upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee pursuant to O.C.G.A. § 50-14-3(b)(2).

A discussion or deliberation upon cybersecurity plans, procedures and contracts regarding the provision of cybersecurity services pursuant to O.C.G.A. § 50-14-3(b)(5).

4.

This affidavit shall only certify to the subject matter of the executive session considered by a quorum of the Board of Commissioners and there is no certification as to matters as to which would merely constitute incidental conversation between two members of the Board of Commissioners not involving the quorum of the Board. Further, this affidavit, and nothing contained therein, shall not constitute a waiver of any right or privilege afforded to us as a citizen of the State of Georgia and of the United States of America pursuant to the Georgia Constitution, the United States Constitution, federal law, and Georgia law.

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Laura Ray – Board Member
Ginger Rogers – Board Member
Grant Fitts – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Board Member

Further affiant sayeth not.

BLUE RIDGE BOARD OF COMMISSIONERS

Traver Aiken, Executive Director/Secretary

Donna Thompson, Board Chair Board member

Laura Ray, Vice-Chair Board member

Ginger Rodgers, Board member

Grant Fitts, Board member

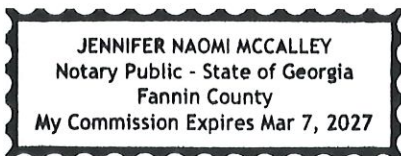
Teresa Skinner, Resident Board member

Sworn to and subscribed.
before me this 22 day
of August, 2024

Notary Public

My Commission Expires: Mar 7, 2027

[Affix Notary Seal]



RDS/llc/12918/W240269

Phone: 706-632-5742
Fax: 706-632-2406
Email: traver@blueridgeha.org



HOUSING AUTHORITY OF CITY OF BLUE RIDGE
30 OUIDA ST. BLDG G1
BLUE RIDGE, GA. 30513

Grant Fitts – Board Member
Ginger Rogers – Board Member
Laura Ray – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Member

September 12, 2024

“Regularly Scheduled September 2024 Board Meeting”
“Board Meeting Agenda”

For

September 19, 2024, at 3:00 pm

- a) Call meeting to order.
- b) Approval of 9-19-2024 Board Agenda.
- c) Approval of 8-22-2024 Special Called Board Minutes. Executive Session Affidavit for 8/22/24 will be executed on 9/19/2024.
- d) Discussion – BRHA, HUD, GAHRA Annual Conference and general resident related September 2024 newsletter.
 1. Attending the 2024 GAHRA Annual Conference from Sept. 15th to Sept. 18th
 2. Trash Collection by “Waste South” for any BRHA Resident
 3. Status with D3G and the GRRP Grant status.
- e) Public Comment - All Comments from the public should be made during the public comment portion of the meeting. Speakers will be given a five (5) minute maximum time limit to speak. Please first, state your name and City. Comments shall be addressed to the chairman. Responses are reserved at the discretion of the Board. There will be a 30-minute maximum for public comments.
- f) Adjourn to Executive Session. – BRHA Board to adjourn to executive session to discuss employee periodic evaluation pursuant to O.C.G.A. – 50-14-3(b)(5)
- g) Adjourn Meeting.



MINUTES
Of a
“Special Call Board Meeting”
“Re-Scheduled August Board Meeting Agenda”
For
August 22, 2024, at 3:00 pm
(Rescheduled from original date and time of 3:00 pm)
for
The Housing Authority of the City of Blue Ridge, Georgia

Secretary Aiken noted, this is a Special Called Re-Scheduled August 2024 Monthly Board Meeting. The first item on the agenda was to call the meeting to order; a Board Meeting, with the Board of Commissioners of the Housing Authority of the City of Blue Ridge was held at 3:00 p.m. EDT on August 22, 2024, in the community room at the offices of the Authority located at 30 Ouida St. in Blue Ridge, Georgia.

a) Call meeting to order.

Chairperson Thompson called meeting to order at 3:02 pm

Roll-Call vote - **Present** – Donna Thompson, Ginger Rogers, Grant Fitts and Teresa Skinner

Not Present – Laura Ray

Commissioners present were as follows:

Donna Thompson – Board Chair
Ginger Rogers – Board Member
Teresa Skinner – Resident Board Member
Grant Fitts – Board Member

Commissioners not present were as follows:

Laura Ray – Vice Board chair

“Ayes”:

Donna Thompson
Ginger Rogers
Teresa Skinner
Grant Fitts

“Nays”:

None

b) Approval of 8-22-2024 “Special Called” Board Agenda.

Motion made to approve agenda.

Motion – Ginger Rogers, second – Teresa Skinner Approved – Unanimous.

c) Approval of 7-18-2024 Board Minutes.

Motion made to approve minutes for 7-18-24

Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous

Executive Session Affidavit executed for 7-18-24 this date.

d) Discussion – BRHA, HUD, and general resident related August 2024 newsletter.

1. HUD required TSP (Tenant Selection Plan) updates – out for review by residents.

Action Taken

Motion made to approve the HUD required TSP updates. New updates are applicable immediately.

Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous

2. Discuss the D3G July 17th and 18th for site/unit/building assessment and information.

This will be a discussion, regarding his summary dated 7-31-24, for the BRHA Board and D3G and this site visit.

No Action taken.

e) Public Comment – No Comments

Continued on next page

f) Adjourn to Executive Session.

Motion made to adjourn to executive session to discuss Legal Claim and Employment.

Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous – 3:51 pm

Adjourn from Executive Session

Motion made to adjourn from executive session.

Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous – 4:51 pm

The Executive Session affidavit will be executed at the September 19, 2024, board meeting.

No Action Taken.

g) Adjourn Meeting.

The Meeting was adjourned.

Motion – Ginger Rogers; Second – Teresa Skinner. Approved – Unanimous – 4:51 pm

Respectfully submitted: Traver Aiken – Executive Director/Secretary


Traver Aiken – Secretary

Date

9/19/24


Donna Thompson

9/19/24

Date

Donna Thompson -Chairperson

Or

Date

Laura Ray - Vice-Chairperson



Phone: 706-632-5742
Fax: 706-632-2406
Email: mbluehous@tds.net

HOUSING AUTHORITY OF CITY OF BLUE RIDGE
30 OUIDA ST. BLDG G1
BLUE RIDGE, GA. 30513

PHONE: 706-632-5742 FAX: 706-632-2406

Laura Ray – Board Member
Ginger Rogers – Board Member
Grant Fitts – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Board Member

EXECUTIVE SESSION AFFIDAVIT

Comes now, before the undersigned officer duly authorized to administer oaths, the Housing Authority of the City of Blue Ridge Executive Director, and Board of Commissioners, who after duly sworn, state under oath as follows:

1.

I am either the Executive Director or a Board member, and I am over eighteen years of age, and am an appointed officer of the Board of Commissioners of the Housing Authority of the City of Blue Ridge, Georgia. My position on the Board of Commissioners is either Executive Director or Board member, and in this position, I attended an executive session of the Blue Ridge Housing Authority Board of Commissioners meeting that was held on the 22nd day of August 2024.

2.

At a public meeting of the Blue Ridge Housing Authority Board of Commissioners on the same date, the Board of Commissioners, by a majority vote of a quorum of the Board of Commissioners present for the meeting, voted to close the public meeting, and go into an executive session.

3.

The subject matter of the executive session as to which the quorum of the Board of Commissioners devoted its attention to, under my understanding, fell within the exceptions to the Open Meetings Act as provided by law and included one or more of the hereinafter referenced exceptions which have been specifically identified by checking the box by the exceptions considered within the executive session:

Attorney-client consultations pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the Blue Ridge Housing Authority or any officer or employee or in which



the Housing Authority or any officer or employee may be directly involved pursuant to O.C.G.A. § 50-14-2(1).

Confidential tax matters pursuant to state law pursuant to O.C.G.A. § 50-14-2(2).

Meetings with staff for investigative purposes under duties or responsibilities imposed by law pursuant to O.C.G.A. § 50-14-3(a)(1).

A discussion regarding the purchase, sale or lease of real estate pursuant to O.C.G.A. § 50-14-3(b)(1)(B).

A discussion or deliberation upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee pursuant to O.C.G.A. § 50-14-3(b)(2).

A discussion or deliberation upon cybersecurity plans, procedures and contracts regarding the provision of cybersecurity services pursuant to O.C.G.A. § 50-14-3(b)(5).

4.

This affidavit shall only certify to the subject matter of the executive session considered by a quorum of the Board of Commissioners and there is no certification as to matters as to which would merely constitute incidental conversation between two members of the Board of Commissioners not involving the quorum of the Board. Further, this affidavit, and nothing contained therein, shall not constitute a waiver of any right or privilege afforded to us as a citizen of the State of Georgia and of the United States of America pursuant to the Georgia Constitution, the United States Constitution, federal law, and Georgia law.

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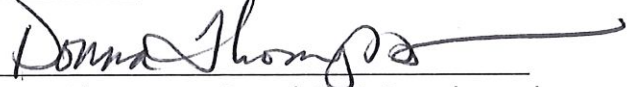
Laura Ray – Board Member
Ginger Rogers – Board Member
Grant Fitts – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Board Member

Further affiant sayeth not.

BLUE RIDGE BOARD OF COMMISSIONERS



Traver Aiken, Executive Director/Secretary



Donna Thompson, Board Chair Board member

Laura Ray, Vice-Chair Board member




Ginger Rodgers, Board member



Grant Fitts, Board member

Teresa Skinner, Resident Board member

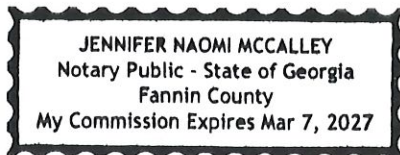
Sworn to and subscribed.
before me this 19th day
of September, 2024



Notary Public

My Commission Expires: 03/07/2027

[Affix Notary Seal]



RDS/llc/12918/W240269

Phone: 706-632-5742
Fax: 706-632-2406
Email: traver@blueridgeha.org



HOUSING AUTHORITY OF CITY OF BLUE RIDGE
30 OUIDA ST. BLDG G1
BLUE RIDGE, GA. 30513

Grant Fitts – Board Member
Ginger Rogers – Board Member
Laura Ray – Board Member
Donna Thompson – Board Member
Teresa Skinner – Resident Member

October 1, 2024

“BRHA Regularly Scheduled October 2024 Board Meeting”
“Board Meeting Agenda”

For

October 17, 2024, at 3:00 pm

- a) **Call meeting to order.**
- b) **Approval of 10-17-2024 Board Agenda.**
- c) **Approval of 9-19-2024 Regular Called Board Minutes.** No Executive Session Affidavit for 9/19/24
- d) **Discussion** – BRHA, D3G and general resident related October 2024 newsletter.
 1. BRHA October Newsletter
 2. Review of Draft Records Request Policy dated 10-3-2024
 3. Status with D3G and the GRRP Grant status.
- e) **Public Comment** - All Comments from the public should be made during the public comment portion of the meeting. Speakers will be given a five (5) minute maximum time limit to speak. Please first, state your name and City. Comments shall be addressed to the chairman. Responses are reserved at the discretion of the Board. There will be a 30-minute maximum for public comments.
- f) **Adjourn to Executive Session.** – If Applicable
- g) **Adjourn Meeting.**



MINUTES
Of a
"Regularly Scheduled Board Meeting"
"September Board Meeting Agenda"

For
September 19, 2024, at 3:00 pm

for
The Housing Authority of the City of Blue Ridge, Georgia

Secretary Aiken noted, this is a regularly Scheduled September 2024 Monthly Board Meeting. The first item on the agenda was to call the meeting to order; a Board Meeting, with the Board of Commissioners of the Housing Authority of the City of Blue Ridge was held at 3:00 p.m. EDT on September 19, 2024, in the community room at the offices of the Authority located at 30 Ouida St. in Blue Ridge, Georgia.

a) Call meeting to order.

Chairperson Thompson called meeting to order at 3:00 pm
Roll-Call vote - **Present** – Donna Thompson, Ginger Rogers and Grant Fitts.
Not Present – Laura Ray and Teresa Skinner

Commissioners present were as follows:

Donna Thompson – Board Chair
Ginger Rogers – Board Member
Grant Fitts – Board Member

Commissioners not present were as follows:

Teresa Skinner -Resident Board Member
Laura Ray – Vice Board chair

"Ayes":

Donna Thompson
Ginger Rogers
Grant Fitts

"Nays":

None

b) Approval of 9-19-2024 Board Agenda.

Motion made to approve agenda.
Motion – Ginger Rogers, second – Grant Fitts Approved – Unanimous

c) Approval of 8-22-2024 Special Called Board Minutes. Executive Session Affidavit for 8/22/24 will be executed on 9/19/2024.

Motion made to approve minutes for 8-22-24
Motion – Ginger Rogers; Second – Grant Fitts. Approved – Unanimous
Executive Session Affidavit executed for 9-19-24 this date.

d) Discussion – BRHA, HUD, GAHRA Annual Conference and general resident related September 2024 newsletter.

1. Attending the 2024 GAHRA Annual Conference from Sept. 15th to Sept. 18th
2. Trash Collection by "Waste South" for any BRHA Resident
3. Status with D3G and the GRRP Grant status.

No Action taken.

Continued next page

e) Public Comment – No Comments


f) Adjourn to Executive Session – N/A – No Executive Session.

g) Adjourn Meeting.

The Meeting was adjourned.

Motion – Ginger Rogers; Second – Grant Fitts. Approved – Unanimous – 3:23 pm

Respectfully submitted: Traver Aiken – Executive Director/Secretary



Traver Aiken – Secretary

Date 10/17/24

Donna Thompson -Chairperson

Date

Or


Laura Ray - Vice-Chairperson

Date 10-17-24